

CONTRA COSTA COLLEGE
OPERATIONS COUNCIL COMMITTEE
Monday, March 27, 2017
9:00-10:00 a.m., Room SAB-211

Minutes

Committee Members: Mariles Magalong (interim chair), Beth Goehring, Lilly Harper, Brian Williams, Susan Lee, Vicki Ferguson, Tenzin Jamphal and Francis Sanson. Ex-officio: Lt. Thomas Holt, James Eyestone, Darlene Poe, Bruce King

Present: Mariles Magalong, Beth Goehring, James Eyestone, Susan Lee, Darlene Poe, Lt. Thomas Holt, Brian Williams, Lilly Harper, Bruce King and Lorena Cortez (taking notes)

Guest: Travis Hiner and Jason Berner

Absent: Vicki Ferguson, Tenzin Jamphal and Francis Sanson

Meeting called to order at 9:02 a.m.

I. **Approval of Current Agenda**

Beth Goehring moved to amend Action Item A "Approval of Automotive Technology Fence Extension: ~~Quote~~ **Including the Relocation of the Dumpsters**". Susan Lee seconded the motion. BG, SL, BW, and LH voted aye. No nays. No abstentions. The agenda was approved unanimously.

II. **Approval of March 13, 2017 Minutes**

Lilly Harper moved to approve the minutes. Susan Lee seconded the motion. BG, BW, LH and SL voted aye. No nays. The minutes were approved unanimously.

III. **Action items**

A. **Approval of Automotive Technology Fence Extension Including the Relocation of the Dumpsters**

The total instructional equipment funds awarded to the Automotive Services Department (AUSER) for the fence/gate was \$29,300. Bruce King obtained four quotes to extend the fence with a gate. The lowest bid was for \$22,000, which included 8ft. iron fence with curved spikes (similar to the existing football fence) and a sliding gate. However, the sliding gate is not electric. AUSER will be using the remaining funds to cover the cost of hiring an electrician to make the sliding gate electric.

The Operations Committee recognized that approving the Automotive Technology fence extension, also meant approving a new location to move the 40-yard dumpster. The committee explored several ideas for possible locations. The open space area directly across the Automotive Technology building was proposed as the location for the dumpster. Moving the dumpster to the

open space will not cause access issues for Custodial Services or Richmond Sanitary. The concern expressed by committee members was that large rusted dumpster will be in plain sight. James Eystone asked Bruce King if the 40-yard dumpster is the appropriate size and if there are 40-yard dumpster with a lid. According to Bruce King, Richmond Sanitation has been providing the same style of 40-yard dumpsters, the only difference is that some dumpsters are worn out "rusted" more than others. Travis Hiner asked Bruce King if the AUSER department had remaining funds to place a fence or trees around the dumpster. Per Bruce King, the remaining funds are going to be used to make the sliding gate electric. Mariles Magalong, reminded the committee members that there are a few other large dumpsters in plain sight around campus.

In order for the committee to vote on the fence extension approval, the action item had to be changed to include approval of relocation of dumpster. Beth Goehring moved the amended Action Item A on the agenda, by striking quote and adding "including the relocation of dumpsters". Susan Lee seconded the motion. BG, SL, LH and BW voted aye. No nays. No abstentions.

Brian Williams moved to approve Automotive Technology fence extension including the relocation of the dumpsters. Lilly Harper seconded the motion. BW, LH, BG and SL voted aye. No nays. No abstentions. The motion was approved unanimously.

B. Shower Access for Homeless Students, AB 1995

Action item was tabled. The action item will appear on the agenda at the next Operations Council meeting on Monday, April 24, 2017.

IV. Information/Discussion Items

A. Other Discussion/News Items

- Beth Goehring began a discussion at the District Governance Council (DGC) meeting to address creating a policy that enables college staff to remove students from a classroom if there are not instructors present. She was informed that currently Lt. Thomas Holt and Ed Carney are reviewing district policy on classroom use.
- Mariles Magalong provided a brief update on the Performing Arts Center/KNOX repair status. The claim was submitted to the insurance. She is waiting for the quotes to submit to the insurance.

V. Adjournment

Susan Lee moved to adjourn the meeting. Lilly Harper seconded the motion. BW, BG, SL and LH voted aye. No nays. No abstentions. The meeting was adjourned at 9:32 a.m.